

Regional District 13  
Board of Education  
Communications Committee Meeting Minutes  
December 4, 2012

Meeting called to order at 7:05 p.m.

Members in Attendance: Merrill Adams, Eileen Buckheit, Nancy Boyle, Robert Fulton, and Superintendent Susan Viccaro.

No public comment.

*Ms. Boyle made a motion to accept the agenda, Ms. Adams seconded the motion. By voice vote with all in favor, the motion passed.*

Mr. Fulton proposed several changes to the November meeting minutes.

*Ms. Boyle made a motion to accept the amended minutes of the November 6, 2012 meeting. Ms. Adams seconded the motion. By voice vote with all in favor, the motion passed.*

Mr. Fulton passed out a spreadsheet with this year's committee goals.

The demographic study will be posted to the website. Mr. Fulton will work on a short introduction to explain the study and circulate it to the members. Possibly a short discussion at a Board meeting will serve to inform the public. Mr. Fulton will discuss with the Chair.

Members discussed the content of the Board of Education page. Items to be added included the summary from the Chair, short summaries from committee chairs, and links to studies. Ms. Viccaro will speak to Rich Fielding about timing. Ms. Boyle offered to assist in creating the layout. The committee determined that it would be ideal to have the page operational before the start of 2013.

The Board and Administration has performed outreach on the Common Core standards. It will also be added to the Board web page.

The Utilization Study project will be starting in 2013. Research into firms and its cost will begin. After a discussion regarding the demographic study, the Board will begin posting information on the utilization study on the web site in 2013.

Other items the committee will be working on communicating to the public are budget issues, field house information, and all-day kindergarten implementation results.

Follow up items include: Mr. Fulton will provide a brief introduction to the demographic study for the Board web page. Ms. Viccaro will discuss the layout of the Board of Education page with Rich Fielding.

Next meeting: January 8, 2012 at 7:00 p.m. at Central Office.

Meeting adjourned at 8:25 pm.

Respectfully Submitted,  
Eileen Buckheit